

# SILENT AUCTION DONATION FORM

Unity Dinner – February 12, 2009

Please refer to Silent Auction Donation Guidelines before completing this form.

After completing the form, return to TTIA by fax: (512) 478-9177  
or mail to: Jennifer Roush, TTIA, 812 San Antonio Street, Suite 401, Austin, Texas 78701.

For questions, please contact Auction Co-chair Carmen Tidwell at (972) 234-4448 / FAX (972) 234-4465, carmentidwell@prmarketingassociates.com or call Jennifer Roush at TTIA at (512) 476-4472.

**The deadline for including your item in the catalog is 5:00 PM on January 9, 2009.** Whether you bring your item to the dinner or ship it to the TTIA office, please send back this completed form to the TTIA office by the deadline to be included in the program. Items that are donated early may be considered for inclusion in the online pre-auction to receive additional promotion. *After January 9, 2009, items will be listed on an addendum sheet.* Please make additional copies of this form as needed per item donated. All donations must include all materials necessary to redeem the prize, and all display items needed to promote it at the auction. The better the package *and its description and display*, the better it sells.

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Donation Description (**must** include expiration dates, any restrictions, and special conditions) as it will appear in the Silent Auction catalog:

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Category (please check appropriate box):

- Merchandise, Collectibles, Sports Memorabilia & Other Deals
- Media, Marketing & Business
- Travel, Accommodations, Adventures & Getaways
- Beyond the Imagination

Retail Value: \$ \_\_\_\_\_

Can We Package Your Donation

- YES
- NO

Item will be

- Sent to arrive at TTIA Office by January 30
- Brought to Auction Check-in **by 1:00pm** on February 12 (if choosing this option, you **must** check-in your items with TTIA. Do not place items in action area.)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_